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## Role Description

### Senior Basketball & Sports Coach (Casual)

#### Purpose and Outline of Role

The Senior Basketball & Sports Coach is responsible for the development and implementation of a quality and effective sports program in either the Junior School and/or the Senior School.

The Sports program is designed to foster skill development, increase performance, participation, and enjoyment.

#### Reporting Relationships

The Senior Basketball & Sports Coach will ultimately report to the Principal and directly to the Director of Sport. They may also be required to report to the Head of Sport Operations (7-12) and will work closely with the Sports Coordinator/Coach Developer and other Sports Coaches.

#### Employment Basis

This is a casual role and the School makes no firm advance commitment of providing continuing and indefinite work according to an agreed pattern of work. This position is classified as an Instructional Services Grade 3 under the Educational Services (Schools) General Staff Award 2020 on Level 4.2 of the salary scale.

#### Professional Development

The Senior Basketball & Sports Coach may be required to participate in a minimum of 2 hours of Professional Development for each term of coaching.

#### Role Responsibilities

- Plan and deliver high quality, engaging and inclusive programs for all students participating in cocurricular sport.
- Outlining all rules, core tactics and accompanying expectations.
- Monitoring and enhancing performance by providing tuition, encouragement and constructive feedback.
- Deliver an engaging session aligned with the School's sporting philosophy and goals.
- Ensure that the program is appropriately differentiated according to diverse player abilities.
- Ensure the collection and return of any equipment and/or kit bag you need to conduct training and games.
- Mark the role and manage attendance of your team through Clipboard.
- Report any incidents, accidents or injuries immediately to the Sports Coordinator, and/or Head of Sport Operations (7-12) and enter this into Complispace.
- Ensure that students are adhering to the Queenwood Sun Smart Policy.
- Report and monitor any safety or wellbeing concerns to the Head of Sport Operations (7-12) and/or the Director of Sport.
- Adhere to all WHS standards.

### **Key Competencies**

- Strong understanding of the vision and direction of the Queenwood Sports Department.
- Coaching experience, qualifications, and a strong understanding of the game rules.
- Capacity to deliver structured, detailed plans and coaching programs.
- Ability to work independently or as part of a team to implement detailed programs effectively.
- Expertise in the Sport of Basketball.

### **Qualifications**

- Minimum Level 1 or equivalent coaching certificate in basketball.
- First Aid certificate is desirable.

### **Personal Attributes**

- Strong commitment to the development of physical activity in girls.
- A sensitive but confident approach in dealing with persons of all ages.
- Ability to respond flexibly, calmly and authoritatively in unplanned and complex situations.
- Excellent delivery of training sessions for those of all abilities.
- High level organisational and planning skills.
- Outstanding work ethic, including a willingness to work flexibly when required.
- Initiative, perseverance, attention to detail.
- Ability and willingness to evaluate and critically reflect upon own professional practice.
- Ability and willingness to contribute positively to the wider life of the School and local community.
- Punctual and reliable.
- Good communication skills and works well with others.
- Professional appearance and attire. i.e. The Queenwood Staff Uniform is required to be worn to all sessions and competitions.

### **Work, Health & Safety**

- All employees must take reasonable care of their own and other's safety during the performance of their work and adhere to all WHS standards.
- Cooperate with Queenwood initiatives to fulfil legal obligations and improve safety.

### **Statement of Commitment to Child Safety and Wellbeing**

Queenwood is dedicated to creating a safe and child-friendly environment for all children and young people in our care. We emphasise a zero-tolerance policy for child abuse and harm, prioritising the best interests of students and their safety. The School is fully committed to complying with child protection laws and regulations, and we aim to foster a child-safe culture. Every member of the school community is responsible for ensuring the wellbeing and safety of all students, with a focus on keeping students' safety paramount in all their actions and decisions.

## **Applications**

Please email applications and/or send enquiries to: [employment@queenwood.nsw.edu.au](mailto:employment@queenwood.nsw.edu.au)  
Applications not emailed to this address may not be considered.

The successful applicant must be legally permitted to work in Australia and hold a valid working with children clearance.

Applications should include:

- Your WWC number
- Resume & cover letter addressing the criteria / position requirements.
- Queenwood Non-Teaching Staff Application Form
- Your email address
- Names and phone numbers of three confidential referees

*Please note that Queenwood does not accept unsolicited applications from Recruitment Agencies. Should we require additional recruitment services, we will be sure to contact our preferred providers.*