
Position Description

February 2018

Extra-Curricular Piano Teacher

Role Description

The Extra-Curricular Piano Tutor is responsible for instrumental tuition to Queenwood students.

He/She is expected to create an engaging, productive and disciplined learning environment in which every student is equipped and encouraged to actively participate in music making.

This is a permanent part-time appointment, commencing Term 1, 2018

Reporting Relationships

As a member of the instrumental tutorial staff, the Extra-Curricular Piano Tutor will report directly to the school's Piano Accompanist/Performance Coach, who is responsible for leading a team of piano tutors in the development, delivery and promotion of the K-12 Extra-Curricular music program.

As part of a collaborative K-12 music department, he/she will report ultimately to the Principal and directly to the Head of Music (Senior School) and the Director of Junior School Music (Junior School)

Role Responsibilities

- Assist the Piano Accompanist/Performance Coach in the development, delivery and promotion of the K-12 Extra-Curricular music program.
- Provide accompaniment for school choirs and student performances.
- Deliver instrumental tuition to individual students, small groups or ensembles.
- Instruct and develop correct technique, posture, musical knowledge and skills in students.
- Participate in performance opportunities throughout the year to show case student musical development; such as Studio Concerts, 131/331/631 Concerts, recitals, etc.
- Observe and evaluate students' performance and development
- Maintain accurate and complete records of students' progress and development
- Provide feedback on students and activities, including a written report at the end of each semester
- Communicate necessary information to colleagues and parents regarding student progress and needs
- Liaise with colleagues and parents in a professional and courteous manner
- Maintain discipline in accordance with the rules and disciplinary systems of the school.
- Be willing to support Extra-Curricular events, such as Speech Day, Carol Service, Musical, etc

Key Competencies

- The ability to foster a love of music in young people
- Outstanding and proven skills as a musician and music educator
- A passion for delivering stimulating and musically engaging lessons that develop a student's innate musical ability
- Excellent written and verbal communication skills
- Appropriate qualifications and eligibility to teach under the requirements of NSW law and School policy
- Ability and willingness to evaluate and critically reflect upon own professional practice
- Commitment to educational excellence and an empathy with the ethos and ideals of Queenwood

Personal Attributes

- An understanding of the crucial role that music plays in the development of children
- Deep commitment to the welfare of young people and the ability to relate warmly and confidently with students
- Collegial and flexible approach with a 'can do' attitude
- High level organisational and planning skills
- Strong work ethic

Closing date for applications is Tuesday 13th February at 9.00am

Please note that Queenwood only accepts electronic applications

Applications should include:

- Your WWCC number as per new regulations as at 15th June 2013
- Application for Employment - see Queenwood website Employment page:
<http://www.queenwood.nsw.edu.au/about-queenwood/employment/>
- Resume & cover letter addressing the criteria / position requirements
- Your email address
- Names and phone numbers of three confidential referees
- Applications that are not accompanied by the Queenwood Application for Employment form will not be considered.
- Applications to be emailed to assistant.to.doc@queenwood.nsw.edu.au