



Return to Campus Procedures

JUNIOR SCHOOL

As we prepare for our students to come back to campus, we have instituted some procedures to ensure all staff and students are safe whilst gradually returning to campus life.

JUNIOR SCHOOL RETURN TO CAMPUS TIMETABLE

We have structured our Return to Campus Timetable so we can gradually bring girls back on campus.

Week	Year Group
1	All girls learn online
2	All girls learn online
3	Monday – Kindergarten and Year 6 Tuesday – Year 1 and 5 Wednesday – Year 2 and 4 Thursday – Year 1 and 3 Friday – Kindergarten and Year 2 * Online learning available for those girls who cannot return to campus Limited menu available from Canteen.
4	Monday – Kindergarten and Year 6 Tuesday – Year 1 and 5 Wednesday – Year 2 and 4 Thursday – Year 1 and 3 Friday – Kindergarten and Year 2 * Online learning available for those girls who cannot return to campus Limited menu available from Canteen.

These arrangements are under constant review as we make decisions regarding Weeks 5 and beyond with the hope that all girls will resume five days per week by the end of term 2.

ENTRY POINT

- We will have two **entry points** to the Junior School campus to ensure every girl is temperature checked before entering the campus
 1. Lower Queen St Gate
 2. Junior School carpark

SAFETY MEASURES AT ENTRY

- **Pre entry temperature screening:** Every girl will have their temperature taken on entry to campus using a touchless thermometer.
 - Please note that Paracetamol/Nurofen will alter the reading of the thermometer. If you have administered Paracetamol/Nurofen for a cold or sore throat **do not send your daughter to school.**
 - Temperature reading must be **no higher than 37.5°C**. If higher, parents will be contacted and she must be picked up immediately.
 - Students will receive a sticker to indicate that they have been formally checked.
- **Sanitiser:** After the temperature check, girls will be directed to use hand sanitiser before going to class.

SAFETY MEASURES DURING THE DAY

- **Handwashing:** girls will be instructed to wash their hands at regular intervals during the day and to use hand sanitiser.
- **Social distancing:** wherever possible, desks will be spaced out and larger spaces used for bigger classes. Classroom doors and windows will be open during classes to improve ventilation. Doors will be propped open wherever possible. If applicable, girls will be required to sit at the same desk throughout the day.
- **Cleaning:** cleaning staff will be employed throughout the day specifically to sanitise high traffic areas (classrooms and bathrooms) and high touch surfaces including handles, door push plates, rails on stairwells etc.
- **Recess/Lunch time:** all available large and outdoor spaces will be used to facilitate social distancing during recess and lunch breaks.
- **Canteen:** a limited menu will be available from the canteen.

- **Public transport:** students travelling by public transport are encouraged to wear masks and gloves which are to be disposed of once they enter the campus.
- **Bubblers:** will not be in use until further notice. Water bottles can be filled up using taps.

PROCEDURES FOR SICK GIRLS

- **Girls must not attend school if they are unwell in any way.** We ask parents to be particularly vigilant in this regard.
- Should any girl present with a temperature above 37.5°C, we will take a second reading 5 minutes after the initial reading. If she still has a temperature above 37.5°C she will be given a mask and will be seated in a separate quarantine area until she is picked up by a parent/carer. This must happen as soon as possible after being notified.
Any girl who is sent home should not attend School until she has medical clearance in the form of a certificate.
- Any girl presenting with a fever or respiratory symptoms meets the current NSW Health testing criteria for COVID-19 and should be tested. She should not return to School until a negative test result has been returned.

PROCEDURES FOR PARENTS

- Parents should remain in their cars while dropping off and picking up their daughters if they are using the Junior School carpark.
- If you are picking up your daughter from the Lower Queen St entrance, please stand on an "X". These markings have been placed to ensure social distancing between parents. Your daughter will be brought out to you by a teacher.
- One year group will be dismissed at a time to ensure a minimum amount of students and parents are in the carpark at one time.
- Parents should inform the School if a close family or household member has tested positive to COVID-19 or has been in contact with someone who has.
- Please advise Reception if you have changed your contact details to ensure we have up to date information.