

## Extra-curricular Clarinet Tutor

### **Purpose and Outline of Role**

The Extra-curricular Clarinet Tutor is responsible for instrumental tuition to Queenwood students. He/She is expected to create an engaging, productive and disciplined learning environment in which every student is equipped and encouraged to actively participate in music making.

### **Reporting Relationships**

As a member of the instrumental tutorial staff, the Extra-curricular Clarinet Tutor will report directly to the Director of Bands, who is responsible for leading a team of tutors in the development, delivery and promotion of the K-12 extra-curricular music program.

As part of a collaborative K-12 music department, he/she will report ultimately to the Principal and directly to the Head of Music (Senior School) and Director of Junior School Music (Junior School).

### **Employment Basis**

This is a permanent part-time appointment, commencing Term 3, 2019.

### **Role Responsibilities**

- **Responsibilities**
  - Assist the Director of Bands in the development, delivery and promotion of the K-12 extra-curricular music program.
  - Deliver instrumental tuition to individual students, small groups or ensembles.
  - Instruct and develop correct technique, posture, musical knowledge and skills in students.
  - Participate in performance opportunities throughout the year to show case student musical development; such as Studio Concerts, 131/331/531 Concerts, recitals, etc.
  - Observe and evaluate students' performance and development.

- Maintain accurate and complete records of students' progress and development.
- Provide feedback on students and activities, including a written report at the end of each semester.
- Communicate necessary information to colleagues and parents regarding student progress and needs.
- Liaise with colleagues and parents in a professional and courteous manner.
- Maintain discipline in accordance with the rules and disciplinary systems of the school.
- Be willing to support extra-curricular events, such as Speech Day, Carol Service, Musical, etc.

### **Key Competencies**

- The ability to foster a love of music in young people.
- Outstanding and proven skills as a musician and music educator.
- A passion for delivering stimulating and musically engaging lessons that develop a student's innate musical ability.
- Excellent written and verbal communication skills.
- Appropriate qualifications and eligibility to teach under the requirements of NSW law and School policy.
- Ability and willingness to evaluate and critically reflect upon own professional practice.
- Commitment to educational excellence and an empathy with the ethos and ideals of Queenwood.

### **Personal Attributes**

- An understanding of the crucial role that music plays in the development of children.
- Deep commitment to the welfare of young people and the ability to relate warmly and confidently with students.
- Collegial and flexible approach with a 'can do' attitude.
- High level organisational and planning skills.
- Strong work ethic.



**Closing date for applications is Tuesday 11 June, 2019 at 9am.**

PLEASE NOTE THAT QUEENWOOD ONLY ACCEPTS ELECTRONIC APPLICATIONS

Applications should include:

- Your WWCC number as per new regulations as at 15th June 2013
- Application for Employment
- Resume & cover letter addressing the criteria / position requirements
- Your email address
- Names and phone numbers of three confidential referees

Applications that are not accompanied by the Queenwood Application for Employment form will not be considered.

Applications to be emailed to: [employment@queenwood.nsw.edu.au](mailto:employment@queenwood.nsw.edu.au)