

Junior School Drama Teacher

Purpose & Outline of Role

The Junior School Drama Teacher is responsible for the planning, preparation and teaching of high-quality drama programs and performances across all stages in the Junior School. They are also responsible for reporting on student progress and play a key role in student wellbeing, in the daily operations and the cocurricular life of the School

Reporting Relationships

The Junior School Drama Teacher is ultimately responsible to the Principal and reports directly to the Head of Junior School and the Head of Drama. The role involves close collaboration with classroom and specialist teachers, with a particular emphasis on working collaboratively with the Music staff.

Employment Basis

This is a part-time 0.6FTE position, to commence at the beginning of Term 2, 2026 (negotiable).

Role Responsibilities

Teaching and Learning

- Plan, program and deliver engaging Drama lessons for Junior School students in accordance with the NSW syllabus and relevant curriculum frameworks.
- Develop and implement scope and sequences, units of work and detailed lesson plans that support progressive skill development in drama, performance and creative expression.
- Design and deliver instructional activities that facilitate active, collaborative and experiential learning in the performing arts.
- Establish and clearly communicate learning intentions and success criteria for all lessons and learning experiences.
- Select and utilise a range of teaching strategies, rehearsal processes, performance-based learning activities and instructional resources to support diverse learning needs.
- Integrate appropriate technologies and creative tools to support student learning and performance development.



- Observe, assess and evaluate student performance, participation and creative development using a variety of formative and summative assessment strategies aligned with NSW syllabus outcomes.
- Provide timely and constructive feedback to support student progress and confidence in performance.
- Encourage and monitor the creative, personal and academic development of individual students.
- Maintain accurate assessment records, documentation and student progress data in accordance with school policies and relevant regulatory requirements.
- Prepare clear and informative reports on student progress and achievement.
- Establish and maintain positive classroom management practices, promoting respectful behaviour, collaboration and a safe learning environment for creative risk-taking.

Drama Program and Performances

- Work collaboratively with the Head of Drama to contribute to the planning and development of the Junior School Drama program and performance opportunities.
- Lead and direct the Junior School Drama Ensemble, providing rehearsal opportunities before school or during lunchtime.
- Plan, rehearse and present audience-facing performances and showcases that celebrate student learning and creativity.
- Support the development of performance skills including voice, movement, improvisation, characterisation and ensemble work.
- Lead and facilitate the Infants Christmas Pageant in collaboration with K-2 classroom teachers and music teachers.
- Prepare and coordinate class performances or dramatic presentations for school assemblies and events.

Communication and Professional Practice

- Communicate effectively with students, colleagues and parents regarding student progress, learning needs and performance opportunities.
- Maintain up-to-date knowledge of developments in Drama education, pedagogy and curriculum, incorporating best practice into teaching programs.
- Participate in Drama Department meetings, collaborative planning and whole-school initiatives.



Additional Responsibilities

- Participate in school functions and community events, including Parent Information Evenings and performances, as requested by the Principal or Head of Junior School.
- Attend staff meetings, professional learning sessions and professional development days, both during and outside school hours as required.
- Attend weekly Drama Department meetings and contribute to collaborative program planning.
- Participate in school camps and overnight excursions if required.
- Undertake playground duty, relief teaching and other supervision duties as required.
- Contribute actively to the co-curricular life of the school, particularly through Drama and performing arts initiatives.
- Carry out any additional duties as directed by the Principal or Head of Junior School

Key Competencies

- Qualified teacher with NES/A accreditation, primary teaching experience an advantage
- A deep love of drama and the ability to foster in young people a love of the performing arts
- Outstanding command of English, especially written English
- Thorough knowledge of effective and relevant teaching strategies
- Strong understanding of curriculum requirements and the ability to plan and deliver robust and stimulating teaching activities within well-structured programs
- Ability and willingness to evaluate and critically reflect upon own professional practice
- Proficiency in a range of technologies to support teaching and professional duties
- Ability to create a positive, supportive and engaging classroom climate that meets the academic, social and emotional needs of all students
- Commitment to educational excellence and an empathy with the ethos and ideals of Queenwood.

Personal Attributes

- A lively intellect with a strong interest in the life of the mind beyond the boundaries of externally imposed curricula
- Deep commitment to the welfare of young people and the ability to relate warmly and confidently with children and adolescents



- Collegial and flexible approach with a 'can do' attitude
- Excellent written and oral communication skills
- High level organisational and planning skills
- Strong work ethic
- Initiative, maturity of judgment, resilience
- Commitment to upholding Queenwood's values and ethos

Concluding Remarks

This position description gives an indication of the scope and nature of work that an employee at this level may be expected to perform. However, the statement does not restrict the employer's right to require the employee to perform any task that is within the employee's competency and skill that is reasonable incidental to or associated with the position held.

Work, Health & Safety

The School is committed to providing a healthy and safe workplace for everyone. All staff have a responsibility to take reasonable care for their own safety and that of everyone else at school or involved in school activities. As such, you must comply with reasonable Workplace Health and Safety instructions, policies and procedures, including the provision of care to students within the scope of your role. You will also participate in school safety, such as by completing risk assessments, addressing hazards and reporting safety incidents.

Applications

Please email applications and/or send enquiries to: employment@queenwood.nsw.edu.au

Applications should include:

- Your WWC & NESA number
- Resume & cover letter addressing the criteria / position requirements
- Queenwood Teaching Staff Application Form: [Employment Application Form \(Teaching\)](#)
- Your email address
- Names and phone numbers of three confidential referees

The successful applicant must be legally permitted to work in Australia, hold a valid working with children clearance and be accredited with NESA to teach in NSW.



Applications will be reviewed as they are received, and interviews may be scheduled at any time during the recruitment process. Queenwood reserves the right to close applications and/or withdraw the advertisement at any stage should a suitable candidate be identified.

Statement of Commitment to Child Safety and Wellbeing

Queenwood is dedicated to creating a safe and child-friendly environment for all children and young people in our care. We emphasise a zero-tolerance policy for child abuse and harm, prioritising the best interests of students and their safety. The School is fully committed to complying with child protection laws and regulations, and we aim to foster a child-safe culture. Every member of the school community is responsible for ensuring the wellbeing and safety of all students, with a focus on keeping students' safety paramount in all their actions and decisions.

Please note that as part of our recruitment process, all prospective candidates are subject to rigorous background, qualification and employment checks, including the verification of references.

